

Report Builder for Microsoft Access

Professional, Dynamic Access Reports

When Microsoft Access becomes a key part of your department or business, the next logical step is to make sure you are getting valuable information out of your database. The Access Report wizard can help you create rudimentary reports, but users often spend hours of trial and error to create truly useful reports.

The most common requirements for Access reports are:

- Professional formatting with logos, page numbers, and footer text for copyright or disclaimer information
- A look and feel that is consistent with your company's branding.
- The ability to group and sort by one or more fields
- Record counts and totals for key fields.
- Control over formatting and field widths in the report

Report Builder for Microsoft Access helps you meet the key report requirements every Access user has....all from within an easy-to-use wizard interface that takes you step by step through the report creation process.

PROFESSIONAL REPORTS IN LESS TIME

Report Builder allows you to choose from several pre-defined report styles that control the look and feel of the entire report. You also have the option to create your own styles, to ensure your reports have a consistent look and feel that represents your business. Need to change styles? Never a problem. Just update the style and recreate your reports in a few quick steps.

Order Date	Product	Payment Status	Quantity	Unit Price	Discount	Line Total
Big Toys LLC						
04-30-10	Converter Boxes	Invoice Sent	5	\$35.00	5.00%	\$166.25
11-24-10	Internet Products	Invoice Sent	1	\$74.99	4.29%	\$71.77
11-24-10	Converter Boxes	Invoice Sent	0	\$99.00	0.00%	\$0.00
11-24-10	Converter Boxes	Invoice Sent	5	\$49.99	4.29%	\$239.23
11-24-10	Accessories	Invoice Sent	2	\$35.00	0.00%	\$70.00
04-30-10	DVR Player	Invoice Sent	2	\$150.00	2.00%	\$294.00
03-01-10	DVR Player	Invoice Sent	1	\$150.00	5.00%	\$142.50
03-01-10	Internet Products	Invoice Sent	2	\$39.99	0.00%	\$119.98
\$1,103.73						
Total Big Toys LLC records: 8						
Corinne Davies Family Practice						
01-01-06	DVR Player	Paid in Full	1	\$150.00	10.00%	\$135.00
02-22-08	DVR Player	Paid in Full	1	\$150.00	0.00%	\$150.00
01-01-06	Converter Boxes	Paid in Full	5	\$35.00	20.00%	\$140.00
\$275.00						
Total Corinne Davies Family Practice records: 3						
George P James						
02-01-08	DVR Player	Paid in Full	1	\$150.00	0.00%	\$150.00
02-01-08	Internet Products	Paid in Full	1	\$99.99	5.00%	\$56.99
07-26-08						
\$206.99						
Total George P James records: 3						
Jacobs Investment Banking						

ADVANCED FORMATTING WITHOUT THE HASSLE

Report Builder takes care of the complex work of creating the report itself. Just select your fields, specify how you want them to appear, and Report Builder does the rest. Access reports can take time and patience to develop, with Report Builder, dynamic reports are ready in minutes.

KEY BENEFITS

- Save time creating complex Access reports
- Consistent, professional formatting to match your business
- Advanced report capabilities without spending time on tutorials, books, or courses

FEATURE HIGHLIGHTS

- Create unlimited report definitions and reports
- Support for calculated fields and label fields
- Grouping, sorting, and formatting at the field level
- Automatically create subreports to see related data from other sources
- Customizable report styles
- Lifetime support and updates
- And many more features!

SYSTEM COMPATIBILITY

- Microsoft Access 2000, 2002, 2003, 2007, and 2010
- Compatible with MySQL® Server and Microsoft SQL Server™ linked tables (optional)

About OpenGate Software

OpenGate Software is a leading provider of Microsoft Access software products for businesses of every size, with thousands of users across the globe. We have been in business for over nine years, based near Denver, Colorado.

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